

Payment of bond and/or compensation

REQUEST FOR CONSENT ORDER

(Note: this order is to be used where the parties have agreed on payment of the bond to resolve a dispute between the landlord/tenant at the end of the tenancy)

Section 1: Parties' details

Rented premises address _____

Landlord's name _____

Landlord's agent _____

Tenant's name _____

SACAT matter number (if an application has already been lodged)¹ _____

Section 2: Details of the agreement

Select from options 2.1, 2.2, or 2.3

Option 2.1: The bond is to be paid partly to each party

The Bond number _____² of \$ _____ (*the amount of the bond*) is to be paid as follows:

¹ Note: if an application has not been lodged, you will need to visit www.sacat.sa.gov.au and submit an online application (with the prescribed fee), attaching all supporting documentation.

² The bond number will be on the receipt for the bond and can be obtained online at <https://tenancies.applyonline.sa.gov.au/rbo/bond/> or by calling Consumer and Business Services, Bonds enquiries on 131 882.



(a) \$_____ to the landlord (via the agent)³

PLUS: choose 1 of the (b) options below, according to your circumstances

(b.1) *(Use this option if the full amount of the balance is to be paid to the tenant/s)*

\$_____ to the tenant/s _____
(name of the tenant/s).

(b.2) *(Use this option if the full amount of the balance is to be refunded to the South Australian Housing Trust because the Trust guaranteed the bond)*

\$_____ to the South Australian Housing Trust.

(b.3) *(Use this option if part of the bond refund will be paid to the South Australian Housing Trust and part of it will be paid to a tenant - this option is necessary where the bond comprises of a guarantee by the Trust as well as a cash component which has been paid by one or more tenants)*

\$_____ to the South Australian Housing Trust and \$_____ to the
tenant/s _____ (name of the tenant/s).

OR

Option 2.2: The bond is to be paid only to the landlord

The Bond number _____⁴ of \$_____ (the amount of the bond) is
to be paid to the landlord.

³ It does not matter if the landlord does not have an agent - if that is the case, the payment will be made directly to the landlord.

⁴ The bond number will be on the receipt for the bond and can be obtained online at <https://tenancies.applyonline.sa.gov.au/rbo/bond/> or by calling Consumer and Business Services, Bonds enquiries on 131 882.



OR

Option 2.3: The bond is to be paid only to the tenant

The Bond number _____⁵ of \$ _____ (*the amount of the bond*)
is to be paid to the tenant.

Section 3: Acknowledgement

We acknowledge that this payment/these payments will be in full and final satisfaction of all claims by us against one another and arising from the tenancy for which the details have been provided above.

Signed by the tenant/s

Date

Signed by the landlord/agent

Date

⁵ The bond number will be on the receipt for the bond and online at <https://tenancies.applyonline.sa.gov.au/rbo/bond/> or can be obtained by calling Consumer and Business Services, Bonds enquiries on 131 881.



LIST OF AGREED CLAIMS FOR PROPERTY AT:	
CLAIM	AGREED AMOUNT
Rent Rent loss (where break lease and new tenants pay less rent than exiting tenants)	
Water Water use Water supply	
Cleaning - general	
Carpet cleaning	
Rubbish removal	
Gardening	
Locks	
Repairs	
Break lease charges Re-letting fee Advertising costs	
Other	
TOTAL	